

## QUALITY CONTROL DESCRIPTIONS

### *Job Summary:*

This field position inspects all construction work to ensure it is performed in accordance with project plans and specifications and complies in all respects with standards and methods set out in the project Quality Control Plan including client requirements, OSHPD standards and specifications. This position also conducts quality assurance surveillance on materials and services provided by vendors and sub-subcontractors.

### *Job Description:*

- Effectively interprets multi-discipline construction and quality requirements and provides coordinating of inspection, testing, quality services activities and creates project specific quality control program.
- Supervises quality control tradesmen who perform trade installation in accordance with the project quality program.
- Provides guidance to site personnel regarding the implementation of the construction quality control program.
- Implement the project construction quality program at job site.
- Carry out all quality control activities, including inspection, examination and testing.
- Verify that quality installation of all materials and finished work comply with project specifications and requirements.
- Complete quality control checklists during and after completion each operation.
- Perform surveillance inspection over sub-subcontractors and vendors to ensure compliance with project specifications and standards.
- Perform completion inspection and develop punch lists of incomplete or incorrect work.
- Provide Quality Control Reports to the site supervisor and project manager of each operation.
- Hold weekly QC meetings; assist with daily QC report, schedule testing and sampling by certified testing laboratory and specialty inspectors.
- Inspect and oversees construction work to ensure that procedures and materials comply with plans and specifications.
- Interprets blueprints and specifications for contractor and discusses deviations from specified construction requirements to ensure compliance with regulations governing construction.
- Prepares and distributes all inspection requests to appropriate parties.
- Keeps records and creates reports indicating results of inspections.
- Maintain on-site as-built quality control drawings.
- Maintain on-site record of factory tests and manufacturers' certifications.
- Exercise stop work authority when inappropriate installations are observed.