



Weekly Look Ahead Plan

Due Every Wednesday By Noon

Project: _____ Week of: _____
 PM: _____ Date: _____
 Foreman: _____ Job #: _____

Work tasks planned for next week	Manpower / Date					Trade				What materials are needed to do this work or future work?(I.E. screws, caulking, insulation, subs to be notified, shots, pins etc).	
	Mon	Tues	Wed	Thur	Fri	C	T	P	L		

Sub Delays	Y/N	Describe Potential Delay:
Mechanical		
Electrical		
Plumber		
GC		
Other		

Safety Problems, Hazards, PPE Equipment Needed	RFIs need to be Written (list details):

MANPOWER NEEDS Plus/Minus/Appr./Journey	Warehouse Needs:	Schedule Warehouse:
Carpenters		Delivery Date
Tapers		Pick Up Date
Plasterers		
Fireproofers		
Laborer / Hody		